
Data Protection Policy



castorama



SCREWFIX



Version: V.02
Approved on: 12 November 2019
Original approval: 9 January 2018 by Karen Witts, CFO and Alastair Robertson, CPO
Owner: Group Data Protection Officer
Next Update due: December 2020



Policy Name

Policy Vision

We hold information allowing us to identify a lot of individuals, including customers, suppliers, employees and others (Personal Data) for a variety of business purposes and we take the protection of such data very seriously. We need to ensure that we have robust processes and mechanisms in place to access, collect, store, manage and transfer Personal Data responsibly. Data protection is an area which is becoming increasingly regulated in all countries in which we operate, so we must ensure we always comply with the law.

The Policy

Anyone obtaining, handling, processing, storing or transferring Personal Data must ensure it is:

- treated transparently;
- kept secure;
- processed fairly and only used for the purposes for which it was collected and other purposes permitted by law;
- adequate, accurate and relevant;
- always treated in accordance with the laws related to data protection and privacy.

We must ensure that all the organisations processing Personal Data on our behalf follow the above principles when handling Personal Data and that all our contracts contain the necessary provisions for this purpose.

Each Group Company must appoint a Data Protection Lead to deal with data protection questions and who will be consulted on all matters involving Personal Data. This person will report to the Group Data Protection Officer, who is responsible for the implementation of this Policy and ensuring Data Protection laws are complied with throughout the Group. Each Group Company must also appoint Data Protection Champions in relevant areas (e.g. HR, Marketing, Retail), who will be tasked with raising awareness and assisting internal stakeholders within their areas in collaboration with the Data Protection Leads.

Everyone within the Kingfisher Group is required to comply with this policy.

An up-to-date list of Data Protection Leads is available here:

https://www.kingfisher.com/content/dam/kingfisher/Corporate/Documents/code-of-conduct/Data_Protection_Team.pdf

Related documents

- Data Protection Standard
- Record Keeping and Document Retention Policy
- Record Keeping and Document Retention Standard